

**MINUTES OF  
BOARD OF EDUCATION MEETING  
September 06, 2023**

- HELD IN:** District Office
- MEMBERS PRESENT:** Tracy Allen-Waite, Normal Lewis, Charlene Favaro, and Dan Ashline-Beaudet
- MEMBERS ABSENT:** Amy Belair, and Michelle Pelkey.
- ALSO PRESENT:** Javier Perez and Danielle McAfee.
- MEETING TO ORDER:** President Allen-Waite called the meeting to order at 5:29 p.m.
- PLEDGE:** President Waite then led the Pledge of Allegiance.
- PREVIOUS MINUTES:** Motion by Norman Lewis, seconded by Charlene Favaro, to approve the minutes of the August 21, 2023, Regular Board meeting.  
All in favor.
- SUPERINTENDENTS REPORT:** Mr. Perez said the first few days back with staff have gone very well, we even had a guest speaker Willow Sweeny give a presentation for all staff. The employees really enjoyed her message. Our poverty % is at 39.7%. To qualify for free lunches for students, we need to be at 40% or above.
- NYSSBA AREA DINNER:** Discussion on if anyone would like to attend. No one did.
- PUBLIC COMMENT:** No one was present.
- TRANSFER REPORT:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to approve the Budgetary Transfer Report- August 2023.  
All in favor.
- RESIGNATION:  
Russell** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to accept a letter of resignation from Kelsi Russell from her Teacher Aide/ Student Aide position retroactive to September 04, 2023.  
All in favor.
- PBIS COMMITTEE:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to approve the following recommended appointments as the Universal PBIS Committee for the 2023-2024 school year, at \$30.00 per hour:  
-Alison Rosenbaum  
All in favor.
- CSEA APPOINTMENT:  
Hidook** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to appoint Dusti Hidook to the position of School Monitor (part-time) with hours not to exceed 2.5 per day, retroactive to September 01, 2023, at \$15.43 per hour, Step 1 of the current salary schedule and with a 52-week probationary period.  
All in favor.
- RESCIND APPOINTMENTS:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to rescind the following appointments from the August 21, 2023, Board Meeting:
- | Name:          | Effective Date: | Title:                     | Hours: |
|----------------|-----------------|----------------------------|--------|
| Dorothy Henopp | September 1st   | School Bus Monitor         | 4      |
| Tonya Brown    | September 1st   | Teacher Aide/ Student Aide | 5.75   |
| All in favor.  |                 |                            |        |

**SUBSTITUTES:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to appoint the following individuals as temporary, on-call emergency conditional basis staff. These individuals have received fingerprint clearance and the appointments are effective the first day of employment:

Samuel Deniz	- Non-Teaching
Paulina (Alix) Georffrey	- Teaching
Dawn Perry	- Teaching
Andrew Tedford	- Teaching
Ken Terry	- Teaching

All in favor.

**CSEA RESIGNATION:  
Atkinson** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to accept a letter of resignation from Dorothy Atkinson from her School Bus Monitor position as well as her Cafeteria Monitor position retroactive to August 30, 2023.  
All in favor.

**CSEA APPOINTMENT:  
Medieros** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to appoint Emily Medieros to the position of School Bus Monitor retroactive to September 01, 2023, with hours not to exceed 2 per day, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary period.  
All in favor.

**RESCIND & RE-APPROVE RESIGNATION:  
Krug** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to rescind the August 21, 2023, approved resignation from Janis Krug from her School Counselor position effective September 09, 2023, and approve a letter of resignation from Janis Krug from her School Counselor positions retroactive to August 31, 2023.  
All in favor.

**CSE RECOMMENDATIONS:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to approve the CSE, CPSE, and/or 504 recommendations of August 17, 2023.  
All in favor.

**COACHING APPOINTMENTS:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to appoint the following coaches for the 2023-2024 school year contingent upon the successful completion of all coaching requirements:

Fall	Modified Girls Soccer	HEAD COACH	Ryan LaTulip
Fall	Modified Girls Volleyball	HEAD COACH	Kathleen Heidelberg

All in favor.

**AGREEMENT:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to approve the agreement between the Saranac Central School District and the Clinton County Department of Social Services for the purposes of a School-based Caseworker for the period of September 3, 2023- June 30, 2024, and authorize the Superintendent of Schools to sign on their behalf.  
All in favor.

**CSEA APPOINTMENT:  
Deniz** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to appoint Pamela Deniz to the position of Food Service Helper with hours not to exceed 3 per day, as well as to the position of School Bus Monitor with hours not to exceed 2.5 per day, at an hourly rate of \$15.43 per hour, retroactive to August 29, 2023, and with a 52-week probationary period.  
All in favor.

**TRUCK BID AWARD** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to accept a Bid for the Procurement of 1 2023 Super Duty F-350 XL or XLT from Bailey Ford in an amount not to exceed \$52,033.64 as this truck is available immediately. All bids received are as follows:

Bidder:	Amount:	Availability:
NYE Automotive	2023- \$52,061	TBD
“ “	2023- \$54,929	TBD
Bailey Ford	2023- \$52,033.64	Immediately
Riley Ford	2023- \$56,429	August 29th.
“ “	2024- \$48,838	4-6 Months
Auto Saver Ford	\$52,785	8-10 Weeks
“ “	\$56,035	12-16 Weeks.

All in favor.

**CSEA APPOINTMENT:  
Bulriss-Ano** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to appoint Laurie Bulriss-Ano to the position of Teacher Aide/ Student Aide with hours not to exceed 5.75 per day, effective September 05, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary period.  
All in favor.

**23-24 TAX WARRANTS:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to approve the tax warrants for the 2023-2024 fiscal year dated September 1, 2023, to October 31, 2023, in the following amounts:

Town of Plattsburgh:	\$4,374,916.21
Town of Beekman town, Black Brook, Dannemora Saranac, and Schuyler Falls:	\$9,043,676.00

All in favor.

**CSEA RESIGNATION:  
Rivers** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to accept a letter of resignation from Brandy Rivers from her Teacher Aide/ Student Aide position retroactive to July 01, 2023.  
All in favor.

**CSEA APPOINTMENT:  
Riley** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to appoint Brittany Riley to the position of Teacher Aide/ Student Aide effective September 06, 2023, with hours not to exceed 6.5 per day, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary period.  
All in favor.

**SEQRA APPROVAL:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to approve the following:

Whereas: The Board of Education of the Saranac Central School District is considering a project involving various improvements and upgrades to the building and grounds of the Saranac Jr/Sr High School at 60 Picketts Corners Road, Saranac, New York 12981.

Whereas: the Board has received and reviewed the proposed scope of the Project and has determined that it complies with one or more of the following criteria for a Type II action set forth in 6 NYCRR Part 617.5 - State Environmental Quality Review (SEQRA):

1. construction or expansion of a primary or accessory/appurtenant, nonresidential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities.
2. expansion of an existing school facility by less than 10,000 square feet.

Now Therefore Be It Resolved: the Board hereby determines in accordance with 6 NYCRR Part 617.5 that the Project is a Type II action for the purpose of SEQRA review, which will not have a significant impact on the environment and hence is not subject to review under 6 NYCRR Part 617.5.

All in favor.

**SEQRA APPROVAL:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to approve the following:

Whereas: The Board of Education of the Saranac Central School District is considering a project involving various improvements and upgrades to the building and grounds of the Saranac Jr/Sr High School at 60 Picketts Corners Road, Saranac, New York 12981.

Whereas: the Board has received and reviewed the proposed scope of the Project and has determined that it complies with one or more of the following criteria for a Type II action set forth in 6 NYCRR Part 617.5 - State Environmental Quality Review (SEQRA):

1. construction or expansion of a primary or accessory/appurtenant, nonresidential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities.
2. expansion of an existing school facility by less than 10,000 square feet.

Now Therefore Be It Resolved: the Board hereby determines in accordance with 6 NYCRR Part 617.5 that the Project is a Type II action for the purpose of SEQRA review, which will not have a significant impact on the environment and hence is not subject to review under 6 NYCRR Part 617.5.

All in favor.

**SEQRA APPROVAL:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to approve the following:

Whereas: The Board of Education of the Saranac Central School District is considering a project involving various improvements and upgrades to the building and grounds of the Saranac Jr/Sr High School at 60 Picketts Corners Road, Saranac, New York 12981.

Whereas: the Board has received and reviewed the proposed scope of the Project and has determined that it complies with one or more of the following criteria for a Type II action set forth in 6 NYCRR Part 617.5 - State Environmental Quality Review (SEQRA):

1. construction or expansion of a primary or accessory/appurtenant, nonresidential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities.
2. expansion of an existing school facility by less than 10,000 square feet.

Now Therefore Be It Resolved: the Board hereby determines in accordance with 6 NYCRR Part 617.5 that the Project is a Type II action for the purpose of SEQRA review, which will not have a significant impact on the environment and hence is not subject to review under 6 NYCRR Part 617.5.

All in favor.

**RETIREMENT:**  
**Weightman** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to accept a letter of resignation for the purpose of retirement from Holly Weightman, from her District Treasurer position, effective February 29, 2024.

All in favor.

**CSEA APPOINTMENT:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to appoint McKaylee LaCroix to the position of Teacher Aide/ Student Aide effective September 07, 2023, with hours not to exceed 5.75 per day, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary period.  
All in favor.

**CSEA APPOINTMENT:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to appoint Yvonne Corkey to the position of School Bus Driver (Full-Time, 4- runs/8 hours) retroactive to September 05, 2023, at a salary of \$28,166, Step 1 of the current salary schedule, and with a 52-week probationary period.  
All in favor.

**CSEA APPOINTMENT:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to appoint Darren Utzler to the position of School Bus Driver (Full-Time, 4-runs/ 8 hours) retroactive to September 05, 2023, at a salary of \$28,166, Step 1 of the current salary schedule, and with a 52-week probationary period.  
All in favor.

**HOURS INCREASE:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to increase James Haack School Bus Driver position from 6 hours per day to 8 hours per day, at a salary of \$30,425, Step 6 of the current salary schedule, retroactive to September 05, 2023.  
All in favor.

**ADJOURNMENT:** Motion by Charlene Favaro, seconded by Dan Ashline-Beaudet, to adjourn the meeting at 5:40 p.m.  
All in favor.



Amber L. Parrotte, District Clerk